



Town of Barre

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TOWN ADMINISTRATOR'S REPORT

October 16, 2017

Halloween Events

We have continued our work with departments and the business community to organize a Barre Scary Halloween. Currently, the list of events include:

- Trunk or Treat hosted by the Business Community of Barre
- Story Walk around North Park hosted by the Woods Memorial Library
- Sensory room at the Library with Halloween activities for young children
- Pumpkin Carving Contest coordinated by the Police Department and Administrator's Office with 16 different categories of pumpkin entries
- And, of course, TRICK OR TREATING!

We are asking that anyone interested in the Trunk or Treat pre-register online so we have an idea how many cars to expect. the link to the pre-registration is available on the town's Facebook page.

Halloween events will go from 5pm to 8pm. For more information please visit our event on the Facebook page.

We will be having 1 more planning and coordinating session on October 25th at 6:00 pm

Woods Memorial Library Fiber Connection

On Tuesday, October 10th, the Woods Memorial Library moved forward with a contract for fiber internet service from Charter at the same rate that we agreed to for the Public Safety Complex. The overall goal of this installation is to provide public wi-fi service to the entirety of the common with the Library as the hub.

Public Safety Building

Following the contract execution for fiber with the Library, I followed up on the status of the installation of the fiber for the Public Safety Building. They stated that all of the materials have been ordered and that the project is ahead of the library project which is scheduled for installation in three weeks. When the project manager returns from vacation on Monday, I will receive a firm timeline on when installation is scheduled for.

Council on Aging Director

The posting for the permanent Council on Aging Director was posted internally on September 25th with a due date of October 10th. We did receive 1 internal candidate for consideration of the COA. The position has been posted externally in the case the COA decides that they would like to consider external candidates as well.

Procurement Training

On October 3rd, 4th & 5th I attend the Procurement Official training focused on construction governed under MGL Chapter 149. I successfully completed the exam for both procurement aspects and am qualified for certification as an Associate MCPPO. After 2 years of experience in a leadership position I will be eligible for full MCPPO designation.

Viewpoint

The departments working to roll out the viewpoint software have been working diligently to get the permit tracking system up and running. Unfortunately there were a few unanticipated hiccups which slightly delayed the October 2nd launch, but we are hopeful that the software should be going live within the next 2 weeks. I'd like to thank both Faye and Andrea for their hard work on this.

Town Website

Pictures that have been identified as the best for the design for the new town website have been sent to the developer. GovOffice indicated that they hope to have a few design proofs to me by the end of next week. I will sit down with some department heads to discuss which options we would like to move forward with. In the meantime, I have been diligently working on populating the back end of the website so that we will be able to go live soon after the design is completed.

Vacancies

The following positions have been posted:

- Finance Committee - Member

A copy of each job posting and job description is available at the Town Administrator's Office.