



# Town of Barre

## TOWN ADMINISTRATOR REPORT

By: Heather M. Budrewicz, Interim Town Administrator  
March 2, 2020

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### BUILDINGS

#### Henry Woods Building

**Heating.** The HWB has been having difficulties with its heating system for the past few weeks. Impower Automation has been on site looking at our system controls and has worked on refining some of the settings. This weekend the system was down and we determined that there was an issue with our air damper which has been fixed. A note was made that we have a backup boiler that is still hooked up to the system, but has not been used since 2012.

**Front door.** We have reached out to a few companies and are working to have someone come to evaluate the front entrance door and make necessary repairs.

### FINANCES

#### FY19 Audit

The auditors have been out to conduct site-work for the FY19 audit. We anticipate having a draft back from them by the end of March.

### PROJECTS

#### FY21 Budget

I have been meeting with department heads to go over how their budgets operate and their FY21 requests. I have additional meetings set-up over the course of the next few weeks.

#### Gaston Pond Dam

I have attended the Conservation Commission meeting last week, spoke with Town Counsel Jim Baird, reviewed prior documentation, and looked at materials that the Assessor's were able to locate on the subject.

#### Green Communities

I met with Mimi from CMRPC and representatives from ECI to review the next round of Green Communities funds. ECI will be in touch by the end of the week with recommendations and proposals related to lighting and HVACs for our municipal buildings.

### THE WEEK AHEAD

- Finance Committee Meeting – Thursday, March 4, 2020
- Mass Municipal Human Resource Meeting – Thursday, March 4, 2020
- One-on-one Department Meetings
- HWB Front Signage
- Regional Transit